

Turnberry Homeowners Association Inc.
Turnberry Architectural Review Board (ARB) Application –Renovations
C/o MAY Management Services 475 West Town Place, Suite 112 St. Augustine, FL 32092

Two sets of plans required with each application.

To: Turnberry Architectural Review Board

From: Property Owners: _____ Lot: _____

Mailing Address: _____

Approval requested for (property address): _____

Submitted by: _____ Phone: _____

E-Mail _____

- _____ Exterior paint color; Requires submission of color samples with application
- _____ Rain gutters (repair or replace must be on all four sides of the home)
- _____ Regular cement Driveway/Sidewalks
- _____ Paver, Pattern cement (including painting) or non-cement Driveway/Sidewalks; Submit color/material samples & design plan
- _____ Roofing; submit sample denoting manufacturer's data
- _____ Landscape (minor); submit design plan, lot location
- _____ Landscape (major) including requests for tree planting, re-sod lawn (other than St. Augustine grass) and requests for tree & stump removal; submit design plan, lot location
- _____ Screen with-in existing lanai
- _____ Driveway paint or stain; Submit color/material samples
- _____ Pool Plan without a screened enclosure, with or without fence plan, Pool Plan with a screened enclosure, with or without fence plan
- _____ Fence – attach 2 copies of survey with fence sketched onto it
- _____ Add Sunroom / add birdcage / pool enclosures / room addition or any Major Home Alterations
- _____ Play/Athletic Equipment; submit design plan, lot location and landscape considerations
- _____ Satellite Equipment or Flagpoles
- _____ Patio pavers / outside built-in kitchen / outside fireplaces
- _____ Gazebos and Garden Structures; submit design plan, lot location and landscape considerations
- _____ Generators/Mechanical Equipment/Wells; submit design plan, lot location, landscape
- _____ Other

Description of the project requesting approval: _____

Signature: _____ Date: _____

Please allow 15 business days from the time a complete application submission is received for ARB approval (additional time is required if SJARC approval is also needed). An on-site meeting may be required during the approval process. An immediate fine of \$100.00 will be assigned for failure to submit an application and obtaining approval prior to starting any project requiring ARB approval.

If the request has not been fully submitted and completed as submitted with approval, you may be subject to fines of 100.00 per day up to 1,000.00 as detailed in the Compliance Policy.

Do Not Write Below This Line

Date Forwarded to Turnberry ARB: _____

From: Turnberry Architectural Review Board

Your application is **approved / disapproved** subject to the following conditions, if any:

Signature: _____ Date: _____

Note: These plans have been reviewed for the limited purpose of determining the aesthetic compatibility of the plans with the community and in conjunction with deed restrictions of your community. These plans are approved on a limited basis. No review has been made with respect to functionality, safety, and compliance with governmental regulations or otherwise and no reliance on this approval should be made by any party with respect to such matters. The approving authority expressly disclaims liability of any kind with respect to these plans, the review hereof, or any structures built pursuant hereto, including, but not limited to, liability for negligence or breach of express or implied warranty. In addition, this approval does not in any way grant variances to, exceptions, or deviations from any setbacks or use restrictions unless a specific letter of variance request is submitted and a specific letter of "variance approval" is issued by the party entitled to enforce such setbacks or restrictions. His approval does not constitute approval of any typographical, clerical or interpretative errors on the submitted plans.

Compliance with all applicable building codes, is the responsibility of the general contractor and the owner and not that of the Architectural Review Board or any developer. The Owner is responsible for positive drainage during and after the construction of the lot. No water drainage is to be diverted to adjoining lots. The Owner is responsible for informing the primary contractor. Compliance with all approved architectural and landscaping is the responsibility of the owner of legal record, and any change to the approved plans without prior Architectural Review Board approval subjects these changes to **disapproval, and **enforced** compliance to the approved plans may result.**

Effective 03/15/2019